

# Hiring Form – Wesco Foods

**Job Position:** Sale Representative.

**Job Type:** Part Time, Full Time, Summer Job, Career opportunities.

**Salary:** \$18.00 – \$20.50 per hour

In Port Alberni, BC.

*Wesco Foods is a food production team that serves locals and tourists by giving access to foods made from our Local agricultural system in the ACRD region of BC. We are a one-of-a-kind grocery store destination, and we operate directly from the Local Food Hub at the Dock + where **local produce are processed & specialty food products essentially made from organic or naturally grown in BC.** At our Kitchen and at our store location, we encourage communication, engagement, and teamwork as we foster local relationships to give the best work experience to our employees. We highly encourage creativity, innovation, care, excellence, passion, and humility.*

*We are an engaged corporation that acts as a sovereignty association representing local food producers. We are advocates in the **development of our region's food security, agri-food initiatives and investments, organic growth incentives, soil regeneration and climate change actions.** We do so by connecting with local producers and food developers and offering them accessibility for their produce and/or products via our food store location.*

## JOB SUMMARY

Accountable for overall success of the store operations. Exhibit customer service aptitudes by successfully serving store customers and managing all store related functions. Works to continually improve the functionality of the clients and customers satisfaction. Self-supervises the store areas to ensure consistent, quality of the foods, accessibility of the products and tidiness. Responsibilities in guiding and developing the food production goals, including direct reports of inventory/production/orders to the kitchen staff or manager. Must ensure sanitation and food standards are achieved within the store and from food supplies received.

## CANDIDATE PROFILE

### Education and Experience

#### \*Food Safe Certification

- 1 to 3 years experience in Food and Beverage, Customer Service, or related professional area.

## CORE WORK ACTIVITIES

### Ensuring Food Delivery Standards and Customer Service Responsibilities are Met

- Estimate, with the help of the store manager, daily production needs on a weekly basis and communicates production needs to the kitchen management team.
- Follow the store manager directives. Be ready to make independent decisions accordingly to better serve the goals of the company.
- Operate and manage the inventory of the square register. (Includes managing stock, prices, orders, tracking of inventory and customer payments).
- Maintains receiving and food storage standards.
- Recognizes superior quality products, presentations, and flavor.

- Ensures compliance with all applicable laws and regulations of food safety.
- Operates and maintains all department equipment and reports malfunctions.
- Ensures a good flow of sales, and customers satisfaction in store.

### **Store Operations**

- Supervises and coordinates activities with our food supply partners.
- Assists in determining how food should be presented and creating decorative food displays.
- Utilizes interpersonal and communication skills to lead, influence, and encourage others; advocates sound financial/business decision making; demonstrates honesty/integrity; leads by example.
- Encourages and builds mutual trust, respect, and cooperation among our store food suppliers.
- Maintains the productivity level of other the store operation.
- Ensures other employees understand expectations and parameters.
- Establishes and maintains open, collaborative relationships with Operational Staff and Clients and encourage other employees to do the same.
- Ensures property policies are administered fairly and consistently.
- Communicates performance expectations and food supply needs of the store, with the managers, for it to be refilled daily.
- Recognizes success performances and produces desired results from the customers comments and purchases.

Send Resume at: [wescofoods@hotmail.com](mailto:wescofoods@hotmail.com)

*We are an equal opportunity employer. We believe in hiring a diversity in our workforce and sustaining inclusivity, people-first culture. We are committed to non-discrimination on any protected basis, such as disability or any other basis covered under applicable law. We encourage Homelessness applications under a soberness act policy with zero tolerance.*