

# Chambermaid

## Reports To

Hospitality Manager

### **Summary**

If you love people, the beautiful west coast of Vancouver Island and the idea of working in a rewarding position with a progressive, culturally aware and supportive company then you should apply for this posting! The remote community of Bamfield is full of adventure, great people and opportunity for advancement in the tourism and hospitality industry.

Please contact us for information on training and housing options.

#### **Competencies**

- Cultural Sensitivity
- Organization
- Problem Solving
- Professionalism
- Teamwork

#### **Job Duties**

- Service guest rooms daily in accordance with hotel procedures, stocking cart with room supplies, replacing bed linens, and replenishing guest room supplies
- Collect and dispose of all garbage and recyclables
- Sweep, mop, polish, refinish resilient floors; vacuum and shampoo carpeted areas; perform all cleaning aspects
- Coordinate room status updates with housekeeping: notifying of checkouts, late checkouts, early check-ins, and special requests
- Adhere to all appropriate workplace regulations and legislation regarding health and safety, accommodation standards, and company policies and procedures
- · Greet guests with a smile and answer their questions as required
- Be continually aware of, and maintain, the highest standards of professionalism by following the company dress code and/or wearing the company uniform
- Maintain work area in a clean and professional manner at all times, ensuring proper tools and equipment are available when needed
- Protect the health and safety of others by adopting safe work practices and reporting unsafe conditions immediately
- Maintain the cleanliness and appearance of the hotel common areas and guest rooms

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## **Job Requirements**

- High school diploma, GED, or equivalent
- Strong working knowledge of hospitality industry principles, methods, practices, and techniques
- Ability to prioritize and manage conflicting demands
- Ability to work individually as well as part of a team
- High flexibility with strong interpersonal skills that allow one to work effectively in a diverse environment

# **Work Conditions**

- · Flexible hours including nights, weekends, and holidays
- Interaction with customers/clients, and the public at large